

ROSANNA'S DANCE ACADEMY

Information Booklet



**CLASSES AVAILABLE FROM 1.5yrs—MATURE
NO EXPERIENCE REQUIRED**

Jazz, Tap, Ballet, Hip Hop, Funk, Contemporary and Acro
C.S.T.D Exams and Acrobatic Arts Available

WELCOME

Welcome to **Rosanna's Dance Academy**. This booklet is designed to inform you about our studio, and to give you practical information that may be of interest to those considering enrolling their child or themselves.

This is the **eighth** year of operation for Rosanna's Dance Academy under director **Miss Rosanna Evola**. Miss Rosanna's teaching experience spans many years, beginning at a young age as an assistant teacher, to teaching her own classes in her teens, and finally opening her own studio at age nineteen.

She has extensive experience in choreography, teaching dance at **local primary schools**, and individual choreography with many of her dances performed at various eisteddfods throughout **Queensland** and **overseas**. She continues her choreography with teaching classes, exam dances, eisteddfod dances, and running workshops throughout the year at the studio.

Miss Rosanna has been performing for over **20 years**. She has vast experience in many genres, including tap, jazz, ballet, contemporary, hip-hop, funk, singing, and acting. Some of her performances are listed below:

Musical Experience

- 1999** *Little Shop Of Horrors* – Starstruck Productions, Ipswich
- 2001** *Return To The Forbidden Planet* – Starstruck Productions, Ipswich
- 2003** *Annie* – Collingwood Park State School
- 2004** *42nd Street* – Starstruck Productions, Ipswich
- 2007** *Seussical The Musical* – Starstruck Productions, Ipswich
- 2009** *Westside Story* – West Moreton Anglican College

USA Tours

- 2003** Performed at Disneyland in Los Angeles and participated in performance workshops
- 2007** Performed at Disneyland in Los Angeles, Downtown Disney in Orlando, Macey's Parade in Orlando and participated in performance workshops
- 2010** Performed at Disneyland in Los Angeles, Disney Parade and participated in the Disney and The Edge workshop
- 2017** Rosanna's Dance Academy 1st USA tour where students performed at Disneyland in Los Angeles and participated in several workshops

Miss Rosanna has continued to perform, dancing and singing in each end of year concert at Rosanna's Dance Studio. She has also participated in various workshops with well-known choreographers, including Chris Jordan, Stephen Tannos, Sean Robinson, Katie McMahon, Will Sanchez and many more.

ENROLMENT INFORMATION

ENROLMENT APPLICATIONS

Students may enrol at any time throughout the year. An enrolment application must be completed and administration fee paid prior to commencement of classes. The administration fee will cover the Amcos/Aria Apra insurances (this allows the studio to perform at eisteddfods and concerts etc), and Public Liability Insurance (all studios must have this).

The administration fee is compulsory and non-refundable.

By lodging an application to enrol, parents and carers agree to abide by the rules and regulations of Rosanna's Dance Academy, and commit themselves to working in co-operation with studio personnel.

Please Note: Students who enrol during term 4 of the year may not be eligible to participate in the end of year concert.

Each year, prior to commencement of term 1, Rosanna's Dance Academy holds an enrolment day. It is advisable to attend this event, as enrolment applications can be filled out in discussion with Miss Rosanna and relevant RDA staff members. Administration fee can be paid, and uniforms ordered. Zanny Avenue (our preferred dance goods supplier) will be in attendance, with many of your dance needs available for purchase, including some uniform items, shoes, hair accessories, dance bags and more.

ENROLMENT AGE

Rosanna's Dance Academy runs classes to suit all ages from 1.5 years to mature. Though not all students will be of the right age to participate in exams, there are performance opportunities and classes available to each and every student.



COMMUNICATION

During each term students will receive notice of upcoming events, extra rehearsals, costume specifics and other valuable information. Updates will also be sent out throughout the year, and posted to our FaceBook group containing important information and items of interest. You can request to join the group only if you are a member of Rosanna's Dance Academy, and you will be removed if you leave the studio.

PARENTAL INVOLVEMENT

It is expected that, as a member of Rosanna's Dance Academy, parents, carers and students will be involved in supporting the studio. Whether it be assisting at studio events, eisteddfods, concerts and other performances, costuming or fundraising events, your assistance is welcomed and necessary. Information will be given as these events occur.

RDA STAFF

ADMINISTRATION TEAM:

Principal Miss Rosanna 0401 160 576
Administration Miss Nikki 0409 890 503
Zanny Avenue Domenica Evola 0417 769 670

TEACHERS

Miss Sharnae: 0450 734 378
Miss Jacinta: 0430 154 116
Miss Carla: 0402 655 992
Miss Hayley: 0406 763 407
Miss Bekkah: 0412 602 675

Term Dates:

Term 1: 22nd January – 29th March
Term 2: 17th April – 29th June
Term 3: 16th July – 21st September
Term 4: 8th October – 1st December

CLASSES

Classes available at Rosanna's Dance Academy are:

Mums and Bubs (1.5 – 3 yrs)

Ballet (3+ yrs)

Tap (3 yrs – adult)

Jazz (3 yrs – adult)

Exam Classes (6+ yrs)

Contemporary (10+ yrs)

Funk (7+ yrs)

Hip-Hop (8+ yrs)

Acro (4+ yrs)

Private Lessons (5 + yrs)



FEES

Fees must be paid regardless of attendance, and will be issued on a flat rate, per term basis. Fees will not be adjusted for public holidays and student free days; however there will be no classes on these days, unless a special class is scheduled by the teacher. To make up for these missed classes, any extra rehearsals for performances throughout the year will be free of charge. This does not cover special events. Special events such as workshops, social activities, fundraising events, competition entry, etc will incur a cost. Cost will vary depending on activity.

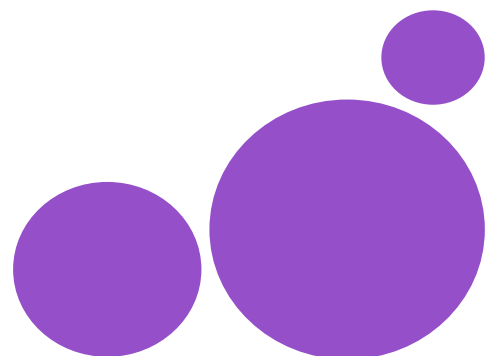
Fees will be emailed to students prior to commencement of term, and a current email address is required from all members. It is the responsibility of members to advise of change of email and/classes by week 9 of previous term. If a teacher is unavailable for class, every effort will be made to engage a substitute teacher, or class will be rescheduled. If, in the rare event, a class cannot be rescheduled, class fee will be deducted from the following term's invoice.

A 10% discount is offered on fees paid prior to commencement of term. Fees paid after term begins will not attract the discount. Fees not paid by end of week 2 of term will attract a 10% late fee. Fees not paid by end of week 3 will result in students being suspended from classes. Students will not be permitted to return to class until fees are paid. Please note: If a student is suspended from classes in term 4, they may be unable to participate in end of year concert. If this occurs after costumes have been ordered, students (or parents/carers for minors) will be responsible for FULL PAYMENT of costumes.

Fees still unpaid by end of week 6 will result in a further 10% being added to total bill, and accounts will be forwarded to our collection agent. No exceptions. All costs for this service will be applied to student's account.

A payment plan option is available if required, however this **must** be arranged prior to commencement of term. Payments not made by agreed dates will attract a 10% late fee on total amount owing.

Solo routines must be purchased before teaching commences. Additional costs with regards to solos (including costumes, entry fees for performances, transport to venues, etc) will be the responsibility of students or parents/carers.



STUDIO PRICES

ADMINISTRATION FEE

An administration fee will be charged when students are enrolled.

\$30.00 x 1 child

\$55.00 x 2 children

\$75.00 x 3 children

FAMILY (min. 4 children) = \$90.00

DANCE PACKAGES

3 + 1

Buy 3 classes get the 4th class free
Any additional classes will be half price.

5 + 2

Buy 5 classes get another 2 classes free
Any additional classes will be half price

STANDARD PRICES

30min Standard Class.....\$6.00
45min Standard Class.....\$8.00
1 hr Standard Class.....\$10.00

Private Lesson 1/2 hr.....\$15.00
Singing ½ hr.....\$15.00

FAMILY RATES

Family rates are available (charges start again after 4 children)

3 x children enrolled

The child who is the least amount out of the 3 will be **half price**

4 x children enrolled

The child who is the least amount out of the 4 will be **free**

PRIVATE LESSONS

Private lessons are held when arranged by teacher. Prices are as follows:

\$150.00 per term + \$150 per routine taught

****All solos taught in private lessons remain the property of Rosanna's Dance Academy.****

CODE OF CONDUCT

- All studio rules are to be adhered to without exception, both at the studio and in public.
- Respect and consideration will be shown to all members of Rosanna's Dance Academy, including Principal, staff, students and parents/carers. Rudeness, disrespect, bullying, gossip, bad language and physical violence will not be tolerated. Members who do not comply with studio rules will be asked to leave and may have their membership revoked. No refund will be given for termination of membership in this manner.
- Correct grooming is required by all students for each class. Hair, attire and shoes must be appropriate for each class. Bun must be worn by all female students for ballet. A 'no shoes, no dance' policy applies.
- Mobile phones are not to be used by students in the dance rooms.
- No member is permitted behind the reception desk. Members must ask reception or teachers if anything is required from behind the desk.
- The studio toilet is for students in class only to use. There are public toilets in the centre for use by all other members. A key for these toilets is available at reception and must be returned after use.
- Parents/carers are not permitted in dance rooms during class. If parents/carers need to speak to teachers, an appointment must be made.
- No students are to be in dance rooms unless in class. Students are to wait in the reception area until class is ready to begin. Students are to exit dance rooms once class has ended. Students under 16 must be escorted to and from the studio. If a parent/carer is not present at end of class, students must wait in the reception area. Parents/carers are to ensure they are on time for pick up, as supervision is not provided. Classes need to begin on time, and teachers must be in classrooms, not in reception. If a parent/carer is going to be late for pick up, it is their responsibility to contact the teacher to advise.
- Teachers are to be notified if a student cannot attend class due to illness or otherwise. It is expected that all students will attend all classes in term 4 in preparation for end of year concert.
- Food and drinks are prohibited in the studio. Water only is permitted in the dance rooms and reception. Other food/drinks are to be consumed outside. There is to be strictly **no sharing** of water bottles.
- Studio property is to be treated with care and respect. Spills and other messes are to be cleaned. Members are not permitted to climb on furniture, barres, or other equipment.
- Studio equipment is not to be used by members without permission from studio staff. Damages are to be paid for by members responsible.

DRESS ETIQUETTE

Students are required to come to class dressed, groomed and ready for dance.

- Ballet - Mums and Bubs and Pre-Ballet:** Studio Leotard
Black or Purple ballet skirt
Black or Purple ballet wrap (winter)
Pink ballet socks
Ballet shoes with elastic
Hair pulled off face in neat bun with no fly-aways (donut, pins, bun net)
- Junior Ballet:** Studio leotard
Black or Purple ballet skirt
Black or Purple ballet wrap (winter)
Pink ballet socks or stockings
Ballet shoes with elastic
Hair pulled off face in neat bun with no fly-aways (donut, pins, bun net)
- Intermediate and Senior Ballet:** Studio leotard
Black or purple studio wrap (winter)
Pink ballet stockings
Ballet shoes with ribbons
Hair pulled off face in neat bun with no fly-aways (donut, pins, bun net)
- Boys:** Black or white singlet or leotard
Black leggings
Black or white socks
Black ballet shoes with elastic
Hair neatly groomed
- Tap – All classes:** Studio leotard, singlet, crop top or polo
Studio jacket (winter)
Studio shorts, full or $\frac{3}{4}$ length leggings
Shimmer tights or black socks
Black tap shoes
Hair pulled back off face
- Jazz - All classes:** Studio leotard, singlet, crop top or polo
Studio jacket (winter)
Studio shorts, full or $\frac{3}{4}$ length leggings
Shimmer tights or black socks
Black tap shoes
Hair pulled back off face

Dance Acro - All classes:

Studio leotard, singlet, crop top or polo
Studio jacket (winter)
Studio shorts (preferred), full or ¾ length leggings
Shimmer stirrups (optional)
Foot mittens
Hair pulled back off face in bun, twin buns, or plait/braid

Funk/Hip-Hop- All classes:

Studio leotard, singlet, crop top or polo
Studio jacket (winter)
Studio shorts, full or ¾ length leggings
Shimmer tights or black socks
Black jazz or hip-hop shoes
Hair pulled back off face

RDA UNIFORM PRICELIST

STYLE	CHILD	ADULT
CROP TOP	\$33.00	\$36.00
SHORTS	\$35.00	\$37.00
¾ LEGGINGS	\$45.00	\$50.00
FULL LEGGINGS	\$45.00	\$50.00
TANK TOP	\$35.00	\$40.00
POLO TOP	\$45.00	\$48.00
LEOTARD	\$45.00	\$50.00
JACKET	\$65.00	\$68.00



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STUDIO SHOES, STOCKINGS AND ACCESSORIES CAN BE PURCHASED THROUGH ZANNY AVENUE.

CONTACT DOM: 0417 759 670

APPOINTMENTS ONLY

FIND US ON FACEBOOK

PERFORMANCES

Rosanna's Dance Academy participates in various performances in the community. Dance eisteddfods, fetes, concerts, shopping centre performances, and other activities are common throughout the year. These performances are by **invitation only**, and invited participants will be notified prior to each event. **Extra rehearsals are mandatory for these performances.**

Some performances will involve extra costs, such as participant fees, entry costs, travel costs, additional costumes and the like. Participants will be advised of these costs prior to the event.

Costumes and studio makeup for all performances are mandatory. Please prepare early for this, as costumes are expensive. Many costumes have to be ordered from overseas, and exchange rates and postage can add to the cost. Rosanna's Dance Academy has a specific studio makeup that is required for all performances.

ROOM HIRE

- Room hire is available to the public
- Hire is for dance room only
- Hire is available for one-off, weekly, monthly, and yearly bookings
- Hire fee is \$30.00 per hour (minimum 2 hours)
- Cleaning after an event is the responsibility of persons hiring the room, at their expense
- Damages will be paid for by persons hiring the room

CENTRE RULES

Rosanna's Dance Academy is not a stand alone business. Premises are shared with other businesses. On-site parking is available, but patrons must abide by centre parking rules. Public toilets are available for use by studio members, but a key is required for entry. Please ask at the studio if a key is required. Toilets are to be left in a clean and respectable manner for other patrons. Video surveillance is operational 24/7 and centre doors lock at 7pm for the safety of all.

Please be respectful of other tenants when entering and leaving the premises. No running, shouting, or banging on walls is permitted. Children are to be supervised **AT ALL TIMES** by parents/carers. If students are not in class they are the responsibility of parents/carers. Please be on time to collect your child after class, this is important for the safety of children and others. Once class is finished please exit the premises promptly, so the next class can begin on time. If you are speaking with Miss Rosanna or other staff members, children must wait quietly in the waiting room.

STUDIO RULES

Health and Safety

- Centre rules are to be obeyed at all times
- If you have health and safety concerns regarding the centre please speak to your teacher and they will take appropriate measures
- All students under the age of 16 are to be escorted to and from the studio by an adult. Please advise if someone unknown to the studio is collecting your child. Please ask persons unknown to the studio to identify themselves to the teacher.
- Please be on time to collect students from class. Classes are run back to back and students need to be collected promptly so that the next class can begin, and student safety is not compromised. There is no supervision from staff outside class times.
- Students must bring a filled water bottle to class. The sharing of drink bottles is strictly prohibited.
- There is a toilet in **one room only** at the studio. Please ensure your child has been prior to commencement of class.
- It is important that all health information supplied on the enrolment form is kept up to date. Please notify staff immediately of any changes.
- If a child is ill or injured during class it is important they let the teacher know so that appropriate measures can be taken. Parents will be contacted.
- In the event of serious illness or injury and a parent/carer cannot be contacted, appropriate action will be taken.
- Responsible and respectful behaviour is expected when using the waiting room.
- **Parents/carers are responsible for cleaning up after their children.** Spills and messes are to be cleaned up immediately. Disrespect of the studio and other patrons will not be tolerated. Cleaning utensils are available on request.

Absenteeism

- In the event of absence from class, parents must notify the studio. Continued absence will affect a student's ability to learn dances and thus will affect performances. In some instances students may be ineligible to participate in performances. In this case, parents/carers will still be responsible for costs incurred for the performance.
- It is expected that all students in performance teams will be at classes every week. Continued absence may result in students being unable to perform, and being removed from performance team.

Meetings

We recognise the importance of parent/teacher contact. However, it is important that appointments are made so that teachers are free from other commitments and may give you their full attention. Under no circumstances are meetings or discussions allowed during class time. Small queries can be addressed after class, or sent by note or electronic message.

Performance Team and Solos

- Students are only eligible to participate in performance teams or solos if they also attend group classes.
- Performance teams are by invitation only.
- Solo routines must be paid for prior to commencement of teaching.
- Solo classes must be arranged with Miss Rosanna prior to start of term.
- Any solo taught by Rosanna's Dance Academy remains the property of RDA and may not be performed anywhere without prior permission.

- Performance team and solos will require extra rehearsals and performances throughout the year. It is expected that students attend **all** rehearsals and performances.
- There will be extra costs involved with fees and costumes.

Exams

- Exams are held each October at the studio.
- On occasion, students will be invited to participate in early exam sessions at RDA or another studio.
- Rosanna's Dance Academy teaches exams in CSTD tap, jazz and ballet, and acro through Acrobatic Arts.
- Exam uniform and grooming is required
- There will be extra costs involved with exams.
- Exam students will be given further relevant information as applicable.

Workshops

- Workshops are sometimes offered throughout the year for students to enhance their dance skills.
- Workshops will be held either in class time, or sometimes on weekends or school holidays. Workshop times are very much dependent on schedule and availability of teachers or guest choreographers.
- There is a fee to attend most workshops. This will be advised prior to the date.
- Workshops are also a fantastic opportunity for students to sample other genres of dance they may be considering.

Fundraising

- Rosanna's Dance Academy hosts several fundraising events throughout the year.
- Funds are raised to assist the studio in acquiring necessary equipment or assist in travel costs, costumes, expenses, and special performances interstate or overseas.
- The RDA fundraising committee works extremely hard to organise events so that our students can have the best dance experience possible. If you would like to be a part of the fundraising committee please see your teacher.
- It is expected that all parents will participate in fundraising activities, whether it be attending, donating, organising, or volunteering at the actual event. Fundraising events are held to benefit all students, please support these activities.

Concert

- Each year Rosanna's Dance Academy hosts an end of year concert.
- Concert is open to all students to perform.
- This is the student's chance to show parents/carers what they have learned throughout the year, and is a special treat for all their hard work.
- Concert is held at a venue other than the studio.
- As with all other performances, costumes and studio makeup is required
- Extra rehearsals, studio run-through days, and dress rehearsals are mandatory, please plan ahead for these.
- Anyone watching the concert, including performers, are expected to purchase a ticket for the show. Performer tickets are heavily discounted.
- All relevant information regarding concert will be included in the newsletters closer to the date.

Volunteering

- It is expected that all members of Rosanna's Dance Studio will volunteer their time and/or skills at some point throughout the year.
- Fundraising events will require volunteers to man stalls, help with childcare, cook, donate goods, collect money, sell tickets, and perform other relevant activities.
- Performances will require volunteers to assist with costuming and makeup. It is appreciated when studio members also attend performances throughout the year where possible, to support team members.
- Concert will require dressers, stage hands, raffle organisers and ticket sellers, donations, and other relevant activities.
- Sewing days are conducted from term 3 onwards. This is for concert costumes and props, and is necessary to help the studio keep concert costs down. Machine sewers and hand sewers are required, but you **do not need to be able to sew** to help out. Our sewing ladies will assist you to learn, or you can help with other necessary activities. Many hands are needed for gluing, painting, building, even making sandwiches and coffee. Every volunteer is welcome and appreciated.



Friends that dance together,
stay together